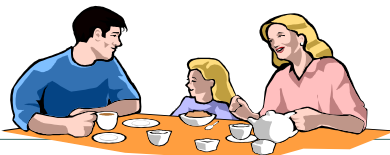


Membership Process

- Membership of the Association is **annual** and all prospective members must fill out an *application for membership* form.
- Memberships lapse at the AGM and must be renewed each year.
- **Persons applying for membership at the AGM need not be present.**
- Persons applying for membership at a General Meeting **must be present** at the meeting at which their application is considered.
- The constitution requires a register of members to be kept that includes...

the member's name
the member's address,
the date membership started
the date membership ceased
& whether the applicant is a parent of a student attending the school or if not a parent, 18 yrs of age or older.



Educational research shows...

*Parental interest
is a more potent influence
on
children's learning success
than
parents' education background,
parents' occupation,
parents' cultural background or
family income level.*

Dawn Snodgrass
The Parent Factor

**For further information, contact:
Mount Isa District
Community Participation Officer**

Miles Street,
Mount Isa 4825
Phone: 4744 8222
Fax: 4744 8200

SUPPORT YOUR SCHOOL JOIN THE P&C

*All members of the school
community, 18 years and
over are encouraged to
join the P&C*



Parental involvement
empowers children's learning

P&C Planning



Planning and budgeting allows P&Cs to set goals that will increase their efficiency and effectiveness.

- **Think** what you want the P&C to achieve.
- Develop a **calendar of events** to show the year's activities.
- **Brainstorm** a list of proposed activities that when **prioritised** become the goals .
- **Decide who** will do it and **how** it should be funded.
- **Create** a budget and annual operational plan (AOP).
- **Keep records** of achievement, income, expenditure and issues.
- **Monitor progress** at each meeting.
- **Celebrate** your successes.

Sub-committees

- Sub-committees are usually set up for a **particular purpose** e.g. *tuckshop, SEU, grounds, uniforms, fundraising.*
- A sub-committee can be set up to **investigate and prepare information** and recommendations for the Association.
- The purpose of a sub committee is to **spread the work load**
- Sub-committees **must report to the general meeting.**
- The convenor or co-ordinator of the area concerned is a member of the sub-committee but, if that person is a paid employee, **does not have a right to vote.**
- All decisions of the sub-committee must be put to the Assn as **recommendations for approval.**
- The association is responsible for all activities conducted in its name.

Making Meetings Work

- **It is the responsibility of all members, not just the executive, to make meetings work.**
- Support your child, your school and your fellow parents by becoming a member and regularly **attending meetings.** If you are unable to attend, phone, fax or email your apology to the Secretary.
- **Listen** carefully to other points of view. **Ask questions** to clarify your understanding.
- Your ideas are important and you have a right (and a responsibility) to **contribute to the debate.**
- Don't take offence if other people criticise your ideas - it is the idea that is evaluated not you - don't react defensively, or take it personally.
- When discussing other people's ideas, try not to be negative and **never, never, never** get personal.

